



**REGULAR MEETING OF COUNCIL**  
**Tuesday, October 8, 2019 @ 2:30 PM**  
**George Fraser Room, Ucluelet Community Centre,**  
**500 Matterson Drive, Ucluelet**

**LATE AGENDA ITEMS**

1. Addition to Agenda Item No. **9.2 Coastal Addendum to the Alberni Agricultural Plan**
  - a) Add "Coastal Agriculture Roundtable (CAR)" after page 28.
  - b) Add "What Can You Do?" after page 29.
  
2. Addition to Agenda Item No. **13.6 West Coast Multi-Use Path**
  - a) Add Alberni-Clayoquot Regional District Request for Decision "West Coast Request Multi Use Path & Regional Parks Governance" after page 88.

## ***Coastal Agriculture Roundtable (CAR) - overview***

Convened by the ACRD, this roundtable will provide a formal opportunity for high level networking, policy discussion, project creation, and development of the primacy of agriculture within the coastal community. It will act as a direct channel to the ACRD, and subsequently to the Provincial Government. A qualified facilitator will serve to field questions, conduct required research, share funding opportunities and external project models, and make referrals to provincial government or other external supports. The ACRD's Agricultural Development Committee and Agricultural Support Workers currently provide a similar platform within the Alberni Valley, but the coastal needs and community are distinct.

This Roundtable will consist of a representative/s from:

- Each Nuu-Chah-Nulth and Municipal Government or Council;
- The ACRD;
- The Coastal Community Coordinator/s (See below)
- Producer and Processor sector (including marine and forest products);
- Food and Agricultural Organization/s;
- Restaurant and Retail Sector; and,
- Others as deemed beneficial.

In-person meetings are likely to be challenging considering the coastal geography, and therefore it is suggested that a minimum of 2 meetings take place annually, with members attending in person if at all possible. In addition, these meetings must include an ability to participate via conference call or online video platform.

This body will assist with the specific work outlined in the 'municipal' and 'regional' government sections of the detailed Implementation Plan. More broadly, the CAR will:

- Bring agriculture and food production to the front of the agenda for individual communities
- Offer a venue for sharing resources, grant opportunities, experiences, and ideas for policy and project developments
- Form a backbone body for a coastal initiative such as an 'Octopus Garden' (see Table Note 3 of the Detailed Implementation Plan)
- Decide on priorities for Plan Implementation
- Ensure a cohesive coastal brand
- Reduce redundancies in activities and allow cross-referencing of projects
- Support high-level networking and partnership opportunities
- Allow primary producers and processors to directly engaged with local governments, providing context and perspective for policy, education, and event initiatives
- Reduce segregation and silos between land-based, marine, and forest-based food industries by providing an opportunity for direct affiliation
- Provide a platform for evaluation and monitoring of agricultural growth

Nuu-Chah-Nulth communities, in particular, will benefit by having administrative staff with agriculture, food production, or food sovereignty as part of their portfolio of responsibilities. This will support them to capitalize on the host of agricultural funding initiatives that exist for indigenous communities. With the potential financial and territorial resources available to them, they are well positioned to act as leaders in project development. Projects could include community-supportive education and training programs and, with Nuu-Chah-Nulth leadership, could fundamentally guide the creation of a culturally and earth-appropriate system for community nourishment.

# What Can YOU Do?



## MUNICIPAL GOV'T Supporting Agriculture in Coastal Communities

<b>Increase Food, Cultivation, and Business Literacy</b>	<ul style="list-style-type: none"> <li>◆ Sponsor an ongoing series of agricultural business development workshops</li> <li>◆ Include food production and processing in recreational programming</li> <li>◆ Hold public workshops on water conservation and rainwater harvesting.</li> </ul>
<b>Increase Youth, Nuu-Chah-Nulth, &amp; Employment Projects</b>	<ul style="list-style-type: none"> <li>◆ Make municipal land available for use in agricultural programs or initiatives in perpetuity</li> <li>◆ Research and develop Agro-forestry operations within the Barkley Community Forest</li> <li>◆ Develop programs to convert landscaping waste to compost</li> <li>◆ Shift focus of municipal plantings to edible species</li> </ul>
<b>Increase Access to Infrastructure</b>	<ul style="list-style-type: none"> <li>◆ Make municipal land available for use for agricultural production or processing facilities</li> <li>◆ Donate expiring equipment and vehicles to food and agricultural organizations</li> <li>◆ Encourage residents to develop neighbourhood nodes for compost and food production</li> <li>◆ Offer financial credits for start-up costs to businesses who offer production spaces</li> <li>◆ Offer property tax credits for properties with accessible community gardens</li> <li>◆ Designate production spaces at multi-use community hubs and emergency centres</li> </ul>
<b>Increase Financial Resources</b>	<ul style="list-style-type: none"> <li>◆ Support grant applications with in-kind offerings such as printing and room rentals</li> <li>◆ Waive business license fees for producers and processors</li> <li>◆ Share information about internally and externally available grants</li> <li>◆ Offer water or property tax credits to producers</li> <li>◆ Implement a restaurant tax to be used as a funding pool for agricultural operations</li> <li>◆ Maintain annual budget for agricultural support and community agricultural initiatives</li> <li>◆ Include Agriculture as a focus in Community Economic Development Action meetings</li> </ul>
<b>Reduce Policy and Program Barriers</b>	<ul style="list-style-type: none"> <li>◆ Ensure agriculture and urban agriculture is included within OCPs and zoning bylaws</li> <li>◆ Ensure food &amp; agriculture is prioritized in sustainability &amp; emergency planning initiatives</li> <li>◆ Develop local purchasing and healthy food policies</li> <li>◆ Require developers to reserve spaces for community food production in new subdivisions</li> <li>◆ Endorse a Regional Food Charter</li> </ul>
<b>Increase Soil and Water Resources</b>	<ul style="list-style-type: none"> <li>◆ Shred paper waste for composting operations</li> <li>◆ Implement rainwater harvesting and storage rebates</li> <li>◆ Consider growing 'brown' matter for compost on municipal land (alder, hemp, other)</li> <li>◆ Require water conservation and rainwater harvesting systems in new developments</li> <li>◆ Work with Barkley Sound Community Forest to access wood waste for composting</li> <li>◆ Develop policy around separation of biosolids from other organic waste</li> </ul>
<b>Ensure Culturally-Appropriate Food Production/Branding</b>	<ul style="list-style-type: none"> <li>◆ Promote restoration of native plants and damaged ecosystems</li> <li>◆ Foster wildlife borders &amp; corridors, diversity, and natural ecology in municipal plantings</li> </ul>
<b>Expand and Diversify Seafood Operations</b>	<ul style="list-style-type: none"> <li>◆ Engage seafood producers in planning initiatives</li> <li>◆ Ensure local policy and bylaws allow for dock sales and marketing</li> </ul>

More info within the [Coastal Addendum to the Alberni Agriculture Plan](#)



## REQUEST FOR DECISION

**To:** West Coast Committee  
**From:** Rob Williams, General Manager of Environmental Services  
Teri Fong, Manager of Finance  
**Meeting Date:** October 3, 2019  
**Subject:** West Coast Multi Use Path & Regional Parks Governance

### Recommendation:

***THAT the West Coast Committee recommend to the ACRD Board of Directors that the West Coast Multi Use Path be referred to the next Committee of the Whole Meeting on Regional Parks for possible inclusion in the service.***

### Background:

Completing the West Coast Multi Use Path (MUP) between the existing MUP near Ucluelet and the Pacific Rim National Park Reserve (PRNPR) is a strategic priority of the ACRD Board of Directors. Staff have identified grant sources that can help to fund a significant portion of this trail project and will continue to explore other grant opportunities. The Island Coastal Economic Trust (ICE-T) grant application period closes on October 18, 2019. The BikeBC grant program is not open for applications, but staff anticipate that the funding will be announced this fall with determinations for funding anticipated in spring 2020.

The ACRD Board of Directors adopted the following resolutions at their September 11, 2019 meeting:

*THAT the Alberni Clayoquot Regional District Board of Directors apply for a \$200,000 grant from the Island Coastal Economic Trust to support the construction of the West Coast Multi Use Path.*

*THAT the Alberni Clayoquot Regional District Board of Directors direct staff to bring funding shortfall options to the next Electoral Area Directors committee meeting, and to request funding for this project from the District of Ucluelet and the Yuułuʔiłʔatḥ Government.*

Confirming a service governance structure and cost allocation method is required as per the *Local Government Act* to determine what service the MUP will be part of and what jurisdictions will participate and how costs will be apportioned. At this time, ACRD staff believe the MUP should be part of the Regional Parks Service. Staff are continuing to explore governance structure and apportionment methods for the Regional Parks Service Bylaw that would satisfy the Board's previous direction and the Inspector of Municipalities. Annual maintenance costs, maintenance contracts potentially delivered by each West Coast district, and long-term asset management will also be part of this discussion. At this time, staff are recommending that all local government sections of the MUP be included in the Regional Parks governance and cost allocation discussion moving forward.

The attached map breaks the trail down into these following sections or components:

1. The existing trail section within the District of Tofino boundaries,
2. The currently under construction trail within the District of Tofino boundaries,
3. The currently under construction trail within Electoral Area C (Tofino end) being built by District of Tofino,
4. The currently under construction ʔapsčiiik t'ašii Trail within the PRNPR being built by Parks Canada,
5. The proposed new section of trail within Electoral Area C (Ucluelet end) that is currently seeking grant funding for construction,

6. The existing trail section within Electoral Area C (Ucluelet end), and
7. The existing trail section within the District of Ucluelet boundaries.

**Time Requirements – Staff & Elected Officials**

A significant amount of staff time has been involved in developing these options and will be required to address the change in the governance model this year. Staff time has also been dedicated to preparing grant applications to fund the West Coast Multi Use Path. Should the trail be constructed, staff time will be required for project management of the trail construction. Once the future governance model has been determined and established, the trail connection is complete, the amount of staff time required to support this service will be reduced to maintenance and long-term planning requirements.

**Financial**

A breakdown of the project costs for section 5 – Electoral Area C (Ucluelet end) of the trail as well as potential funding sources is as follows:

<b>Section 5 - Electoral Area C (Ucluelet End) MUP Connection</b>	
2019 Class C Cost Estimate	\$1,367,252
Potential ICE-T Grant*	\$200,000
Total Cost Shareable Amount	\$1,167,252
Potential BikeBC Grant (75% of cost up to 1 million)**	\$875,439
<b>Local Applicant Contribution</b>	<b>\$291,813</b>

Note: \*ICE-T can fund up to \$200,000 towards this project, down from \$400,000 in previous years.

\*\*BikeBC 2020 intake has not yet been announced, estimates are based on previous years funding.

This financial discussion is focused on the local applicant share of the construction of the proposed section 5. It does not consider ongoing maintenance costs at this time. The funding source for the local applicant portion of section 5 - Electoral Area C (Ucluelet end) MUP connection needs to be determined as there is currently no matching funds budgeted for the final portion of the project. Staff continue to explore any and all grant opportunities for this project but it is unlikely that the full project cost will be covered by grants. When considering all the local government sections of the MUP there are five potential ACRD local government participants; District of Tofino, District of Ucluelet, Electoral Area 'C' Long Beach, Yuułuʔiłʔatḥ Government, and Toquaht First Nation.

Attached are a few apportionment options that could be considered when determining how to fund the local applicant portion. In order to achieve fairness when considering having all five potential participants, the calculations include the local share of sections 2 and 3 - Tofino end of the MUP. The local share of the Tofino project was \$122,000 and this was funded by Tofino’s Community Works and MRDT funding. It is estimated that the local share of sections 2, 3 and 5 of the MUP will be \$415,000. This total was used when considering a cost sharing approach and staff have included a column to recognize Tofino’s contribution that has already been invested. The calculations are for discussion purposes at this point as there are numerous options available to fund the local contributions. These amounts could be funded by each governments Community Works Funds, MRDT funds or other funding.

Another approach would be to requisition funding through the ACRD, however a decision on the governance of the trail would be required before taxation could be considered. For example, if the project is included in Regional Parks then short term borrowing could be explored for a period of up to five years.

**Options Considered**

1. Not proceed with the ICE-T and BikeBC grant applications for section 5 – Electoral Area C (Ucluelet end) at this time, or until the Regional Parks governance and cost-sharing challenge has been resolved and there is a confirmed service model for this trail.
2. Forgo the ICE-T grant application and seek maximum funding (\$1,000,000) from BikeBC for section 5 – Electoral

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe and Toquaht Nation  
 Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

Area C (Ucluelet end), this would increase the local share of project costs from \$291,813 to \$367,252 assuming the full eligible grant amount was received.

3. Look at the feasibility of establishing a separate service for section 5 - Electoral Area C (Ucluelet end) MUP trail extension and work through all the necessary processes involved including a confirmed governance structure, public engagement and an elector assent process.
4. Look at the feasibility of establishing a new West Coast Parks Service that includes some or all of the MUP sections (besides the Parks Canada section) and work through all the necessary processes involved including confirmed governance structure, public engagement and an elector assent process.



Submitted by:

Teri Fong, CPA, CGA, Manager of Finance



Submitted by:

Rob Williams, MSc, General Manager of Environmental Services



Approved by:

Douglas Holmes, BBA, CPA, CA, Chief Administrative Officer

## West Coast Multi Use Path - Funding Options

Tofino end MUP - local share	\$	122,000.00
Ucluelet end MUP - local share	\$	293,000.00
Total local share of capital costs	\$	415,000.00

### Option 1: Apportionment by Converted Land & Improvements

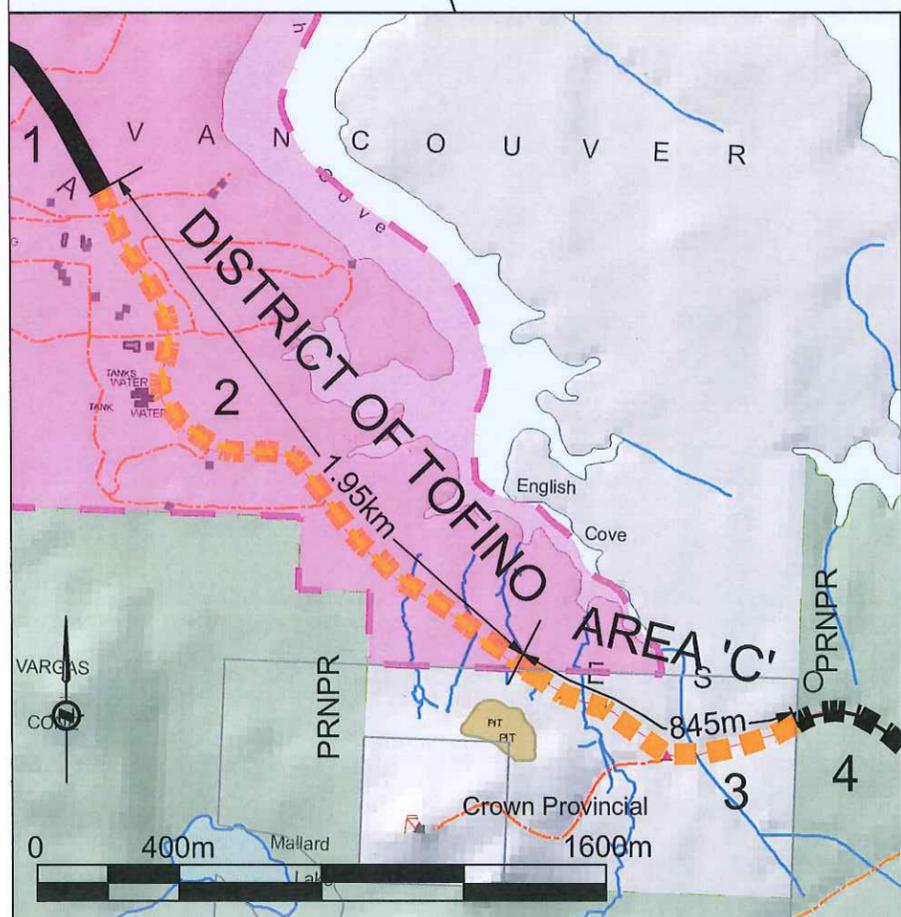
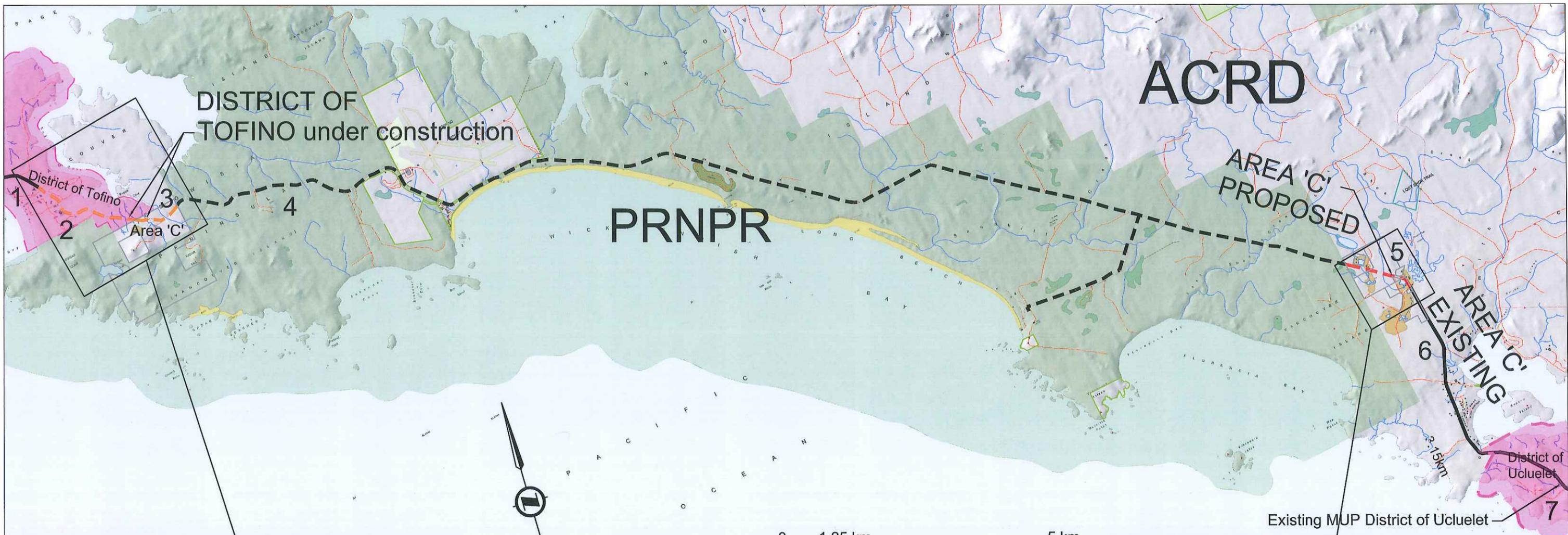
Jurisdiction	Converted Land & Improvements	Converted Land & Improvements as %	Converted Land & Improvements Requisition by Area	Amounts Already Contributed	Local Share
District of Tofino	141,697,323	58%	240,389	122,000	118,389
District of Ucluelet	72,672,850	30%	123,289	-	123,289
Electoral Area C - Long Beach	30,086,909	12%	51,042	-	51,042
Yuufu?i?ath Government	164,445	0%	279	-	279
Toquaht First Nation	-	0%	-	-	-
Totals	244,621,527	100%	415,000	122,000	293,000

### Option 2: Apportionment by Population

Jurisdiction	Population (2016 Census)	Population as %	Population Apportionment Requisition by Area	Amounts Already Contributed	Local Share
District of Tofino	1,932	42%	173,583	122,000	51,583
District of Ucluelet	1,717	37%	154,266	-	154,266
Electoral Area C - Long Beach	677	15%	60,826	-	60,826
Yuufu?i?ath Government	274	6%	24,618	-	24,618
Toquaht First Nation	19	0%	1,707	-	1,707
Totals	4,619	100%	415,000	122,000	293,000

### Option 3: Apportionment by Hybrid of 50% Population and 50% Land and Improvements

Jurisdiction	Population Apportionment Requisition by Area	Converted Land & Improvements Requisition by Area	Hybrid of 50% Population and 50% Land and Improvements	Amounts Already Contributed	Local Share
District of Tofino	173,583	240,389	206,986	122,000	84,986
District of Ucluelet	154,266	123,289	138,778	-	138,778
Electoral Area C - Long Beach	60,826	51,042	55,934	-	55,934
Yuufu?i?ath Government	24,618	279	12,448	-	12,448
Toquaht First Nation	1,707	-	854	-	854
Totals	415,000	415,000	415,000	122,000	293,000



1. District of Tofino Existing Trail
2. District of Tofino Trail under construction
3. Area 'C' portion of trail under construction by District of Tofino
4. Pacific Rim National Park Reserve  
ʔapsčiiik t'ašii Trail under construction
5. Area 'C' Proposed Trail extension
6. Area 'C' Existing Multi-Use Path
7. Ucluelet Existing Multi-Use Path

